

Wed March 7, 2018 - Skyview Ranch Homeowner's Association Monthly Meeting

In attendance - Jonathan, Tasha, Justin, Catherine, Kevin, Annette

7:45 - Call to order, Jonathan

- Pass on previous minutes review

- Agree on financial reviews

7:50 - Discuss legal boundary of Skyview Ranch. Contact Walton

- Discuss cost of Demand Letter to Homeowners in arrears. Discuss about caveat on Owner's Title until their home is sold. Decided to proceed with pulling Title on arrears only. Proceed with final changes to collection policy.

- signage at entrance to community, online (ie. FB community page) to discuss collection of fees this year and to advertise AGM.

8:00 - Discuss fee for demand letter and putting a caveat on Title future HOA Board of Directors

8:05 - Example from an Edmonton HOA's letter to explain what the HOA is and what they do for the community.

8:15 - Discuss due dates, arrears notices, demand letters. April 1st out, June 30th due date, July 31st notice, August 31st demand, September 10th caveat, subject to confirmation from Astoria that these dates will be doable.

8:20 - Discuss the repercussions of pulling title and sending a demand letter and leaving 10 days to pay outstanding dues. Address on the letter, "current homeowner". Tenants not passing letters on to homeowners and consequences

8:36 - New collection policy when mailed out, to be in pink, or orange, or a stand-out color

8:40 - Audit is delayed due to additional work required to ensure that address and numbers of doors is accurate.

8:42 - City of Calgary contracts. The wrong summer contract was sent out. Discuss the exchange of money. Bill the City, City pays Astoria, Astoria pays contractor.

8:43 - Filings, 2015 and 2016 have been sent in. Processing the returns, should be coming up. Astoria to contact Service Alberta

8:44 - Flag post repair is underway. Decided to do all repairs at once, instead of inspecting then coming back to repair. Decided to print the two flags @\$593 each put one up while the repairs are being done. Print the winner's flag @ \$220 and keep informed when the repair will be done to announce a possible unveiling event. All within budget. Visa card accepted and will be purchased closer to date

8:53 - AGM news, date of Wed, June 6th, 2018 at Genesis Place NE. Package to include Notice of AGM, Proxy, Insurance, Directors Report, Audit, Budget and Fee letters

8:55 - \$10,000 budget for planters, and further discuss where to place them. Self-watering planters to be used. Budget must cover purchase, placing and maintenance. Jonathan to get a quote for planter, quote for base and bring to April's meeting to decide upon and order the planters.

Possible "Community Day"/weekend involvement to introduce HOA Board of Directors, and/or unveil the planters

9:10 - Meeting adjournment. Next meeting to be Wed. April 4th, 2018