



# Skyview Ranch Home Owners' Association

## Meeting Minutes Wednesday April 1<sup>st</sup>, 2020

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### 1. Call to Order: 7:09pm

Attendees: Melissa, Jonathan, Stephanie, Danielle, Amanda, Catherine, Sandeep

### 2. Adoption of March's meetings minutes:

Motion by: Jonathan Second by: Melissa

Approved: All

### 3. Financial Review February 2020

Motion by: Jonathan Second by: Amanda

Approved: All

### 4. Old Business

- a. Grants Applications (new and outstanding)  
Nothing outside of Dog Park (new business)

### 5. New Business

- a. Zoom Membership

The Board decided to purchase a zoom membership at a cost of \$20.00/month in an effort to continue board business as a result of the COVID19 pandemic.

- b. Update on fee letter, website, signs

Fee letters should have been received today, website went live today as a secure website and PayPal should be ready within the week and signs can now go up based on dates determined.

- c. Discussions of Fee Due Date

Propose a pop up on the website indicating the due date remains the same but there will be no interest charged should residents pay prior to July 15, 2020. Will investigate the ability to add verbiage to our initial letter to highlight no interest will be charged if payment made by a July 15, 2020. Add a post on the Skyview Facebook page to reflect the extension of payment option. Cloud ad for May could be amended to reflect extension. Melissa will look inquire as to whether there is an added cost to alter add in the Cloud.

Discussion of August 30, 2020 deadline

Vote: July 15, 2020 vs. Aug 30, 2020 vote of 4 to 3 for July 15 with the understanding we would review monthly as long as the pandemic remains.

- d. Discussion of Electronic AGM

Tabled until May meeting for further discussion and decision on whether or not an additional meeting is required the end of May to determine next steps for the AGM or to proceed with a formal meeting on June 3, 2020.



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e. Dog Park Update

Parking lot, contact in transportation land-use was going to contact someone in roads for a main contact to manage the project from roads. Entry way would be off of 60<sup>th</sup> right in and right out 150 meters from intersection and entryway.

Tiger table meeting to map out what is required. Transportation land-use has the budget to mow it (boulevard maintenance) continued by the City. If there are enhancements (flowers, watering) the City would not cover these costs, this would be an enhanced maintenance agreement. Water fountain would be a nice want but there is no underground piping. The area will be seeded by summer 2020 at the latest with draught resistant grass. Enhancement agreement required when it is designated a park.

Likely a fence will be required. If there is damage, the HOA will need to replace, or it will be removed. Additions (such as benches) would need to be a part of the budget. Parking lot is unknown at this time due to space.

Grant –when do we start applying for these? Need to look into Parks grants to see when they are available

Dionne (lawyer) stating there may not be a need for a special meeting but advised we have a vote. She believes it is covered under services x (ix). Therefore, no need for a special resolution meeting but suggested we take this to the AGM for a vote. Will show the design at the AGM, there is a focus on the grants to cover the cost of the dog park.

f. Capital Projects

Suggest non necessity cash flow be put on hold for the time being. We will still seek approval on the process for the median from the City (could take a month or two). Preference will be to proceed with flowers in the planters if still possible but we will discuss again prior to proceeding on the median.

**6. Next Meeting (May 6, 2020)**

**7. Adjournment: 8:44pm**