



# Skyview Ranch Home Owners' Association

**Meeting Minutes**  
**November 3<sup>rd</sup>, 2021 Via Zoom**

**1 Call to Order: 7:03 Pm**

**Attendees:** Jonathan, Robert, Amanda, Daria, Catherine, Wendy

**Regrets:** Ryan, Yogesh

**2 Adoption of October 2021 minutes**

Motion: Jonathan      Second by: Amanda

Approved: All

**3 RBC Investor Presentation**

Sean Baylis went through the Investment Policy Statement (IPS) with the board and how the money can be distributed through out the investment. Discussion about liquidity of the investment and risk also took place. An IBS will be sent out for the board to review at the next meeting. Request for Insurance Certificate, Certificate of incorporation, and annual return to be sent as well.

**4 Financial Review From September 2021**

Review of the Monthly Report and the Financial report provided by Astoria on Oct 16<sup>th</sup>, 2021.

Motion: Jonathan      Second by: Robert

Approved: All

**5 Old Business**

a) HOA Coverage Map – Will remove updates going forward, but map still useable though google account

b) Finalized Budget for 2021 - 2022

Association fees where not updated, but budgeted amount was correct based on new amount.

Motion: To approve the 2021 – 2022 Budget with proper amount / unit

Motion: Catherine      Second by: Wendy

Approved: All with updated amount

**6 New Business**

a) Management Company Update

Possibility of extending our contract with Astoria. Currently looking at other management companies' offerings for value and services comparisons. Will discuss further in December once more in-depth information is obtained.

b) Transition of Presidency

Jonathan will transition from his current roll of President to Vice President, while the current Vice President, Robert will transition to the roll of president effective January 1<sup>st</sup>, 2022. This timeline will ensure a smooth transition of the roll.

Vote: For Robert Buzanko to transition to the roll of President of the HOA effective January 1<sup>st</sup>, 2022, until the next AGM.

Yes – Unanimous

No – None

Approved, All in Favour

c) Waving old Fees

An existing balance due amount for 4 properties has been on the books for several years. These properties are up to date on their balances since the problem as rectified.

Motion: To waive the old ledgers of \$267.<sup>65</sup> x 4 = 1,070.<sup>60</sup> from 2019.

Motion: Jonathan      Second by: Amanda

Approved: All

7 **Next Regular Meeting:** December 1<sup>st</sup>, 2021 @ 7:00pm

8 **Adjournment:** 8:17pm