



Skyview Ranch Home Owners' Association

**Meeting Minutes
October 5th, 2022
Generations – Calgary Skyview
120 Skyview Ranch Drive NE**

- 1. Call to Order: 7:42pm ,**
Attendees: Ryan, Frank, Yogesh, Amanda, Paul, Daria, Laura (Via Teams), and Annette from Astoria

- 2. Adoption of Sept 7th, 2022 minutes**

Motion: Ryan Second by: Amanda
Approved: All in favor

- 3. Financial Review from August 2022**

Review of the Monthly Report and the Financial report provided by Astoria on Aug 20th, 2022. Quickly discussed past debts, and how the HOA had created a collection policy. Discussed financial future for the HOA as well, with our current responsibilities and assets.

Motion: Yogesh Second by: Ryan
Approved: All in favor

- 4. Election of Executive Positions (Headed by Annette)**

- 4.a. President** – Robert Buzanko
- 4.b. Vice President** – Ryan Birch
- 4.c. Treasurer** – Yogesh Singla
- 4.d. Secretary** – Amanda Wolfe

As all positions were filled by self nomination, and no objections, a vote was not required

- 5. New Business**

- 5.a. SNIC Contract**

Due to a misunderstanding in the past contract with the City of Calgary. SKR007, 016 & 017 were not included in the contract for winter maintenance in 2021-2022. These areas, despite no homes in the area paying HOA fees, do still fall under the responsibility of the HOA based off the contract between City of Calgary and the HOA. An amendment to the current contract with MBD for the additional winter maintenance of these areas is quoted at \$1,068.00 per Month.

Motion to extend the contract to SKR007, 016 & 017 at a monthly cost of \$1,068 for the winter contract season.

Motion: Rob Second by: Ryan

Approved: All in favor

5.b. Collection Policy Update

A discussion took place in regard to the wording of the collection policy, in regards to the dates used for the collection of delinquent accounts. Would like to change the wording to have actual dates so motions do not need to be past by the board to allow the management company to follow. A draft copy will be prepared and sent to Astoria for review, and then to the board for a vote.

5.c. Sign Clean Up Review/City Partnership

A discussion took place, updating the new members on the totals from the sign clean up, and how the HOA worked with the city to get everything started. In a thankyou letter from the City for the work done, a request was made by the city of Calgary to look into how the HOA can install a gazebo within the community. Discussion took place that the HOA would be interested but needs to see some involvement from community members to continue. The HOA has been promised several times that the councillor would reach out to the members of the community that have reach out to his office regarding this, to help with the planning. Unfortunately, no one has reached out to the HOA in regard to this at this time. Discussion took place about the gazebo should be a central location, and accessible equally for all members of the community.

5.d. Website/Online Communication issue

An issue was brought up by Astoria management where the contact us link from the website is being used to send a large amount of spam/unfiltered email to the address used for email on the site. The contact page area will be updated to include the use of a filter that runs in the background. This will be monitored for a bit to see if a different filter may need to be used.

5.e. Generations – Calgary Skyview Fees and Board Useage

A discussion took place in regard to the cost and use of the bord room, or large meeting room at Generations within the community. The cost for a monthly meeting is a little high, and during the winter months, online seems to work the best for most members to join a meeting. The board will continue to use the board room if an in-person meeting is needed for planning, or monthly meetings, but discretion will be used. The Main Hall area for the AGM is a good value for future meetings and allows all members easy access to the meetings despite a lack of participation from the members at the AGM.

6. **Next Regular Meeting:** Wednesday November 2nd, 2022 @ 7:30pm

7. **Adjournment:** 8:57 pm