



Skyview Ranch Home Owners' Association

HOA Monthly Meeting Minutes
Wednesday November 1, 2023
8:00 pm on Teams

1 Welcome

2 Adoption of the September 2023 Meeting Minutes

Motion to approve: 1st Fred 2nd Don
All in favour. Motion carried.

3 Adoption of the October 2023 Budget Meeting Minutes

Motion to approve: 1st Don 2nd Valentina
All in favour. Motion carried.

4 Approval of the Agenda

Add 8 c. HOA website information provided by Fred
Motion to approve: 1st Laura 2nd Daria
All in favour. Motion carried.

5 Call to Order – Meeting called to order at 8:09 pm

Attendees: Fred, Don, Valentina, Daria, Leslie, Laura, Raj
Regards: Cheryl, Yogesh

6 Financial Review

6.a Follow up on RBC Outside Investments: All documents have been given to RBC. The Board needs to choose new signing authorities and give that information to Annette Cameron (Astoria) to move forward and get new signing authorities approved. Signing authorities to be president (Leslie Whitehead) and vice-president (Fred Griffiths).

Motion: 1st Laura 2nd Daria
All in favour. Motion carried.

6.b Reserve Fund Transfer: The Board approved a motion via email on October 26, 2023 to make the year end reserve transfer of \$100,000 to the Skyview HOA reserve fund as budgeted. Annette Cameron (Astoria) has given instructions to accounting to make the transfer.

Motion: 1st Fred, 2nd Raj
All in favour. Motion carried.

7 Old Business

7.a HOA Services Photo Gallery: Fred and Cheryl took photos of both HOA and non-HOA related areas around the neighbourhood and will be working on descriptions to clarify what is and is not HOA responsibility. This will eventually be put on the HOA website once it has been completed and approved by the Board.

- 7.b **Porta Potty in Green Spaces** – The Board has been told that the Porta Potty in the green space would be taken away at the end of October but they appear to still be there. Leslie will follow up with them if they are still there next week.
- 7.c **Gift Card for MDB** – Gift card was given to MDB as a thanks for their excellent work around the community. Laura received reimbursement for the gift card purchase.
- 7.d **New Board Members** – Reminder for new board members to sign and send the Code of Conduct to Annette Cameron at Astoria.
- 7.e **Permanent Signage** – Fred provided a follow-up from Magnetsigns where they answered a wide range of questions about placing permanent signs to share HOA and community information. It was discussed that it would be wise of the Board to speak with City of Calgary Bylaw to clarify some of the questions the HOA has remaining regarding where to place the signs. We will table this conversation for the next meeting and in the meantime will clarify whether the HOA can pass a resolution saying that only Magnetsigns can put signs up in these areas, and that staff from Magnetsigns can remove all other signs that are put up there against bylaws. The Board also wants to clarify whether he will come weekly and if so to stipulate which days or a firm timeline in order for the Board to move forward with hiring the company to manage this. Fred will ask Sunil to come to a meeting to discuss further details and answer questions.

8 New Business

- 8.a **New Truman Building** – Truman has budgeted to repair the medians and grassy areas that have been damaged during construction. They will do this once construction is complete.
- 8.b **Cornerstore Regional Park** – The City of Calgary has created an engagement survey regarding the planned regional park in Cornerstone. Leslie will ask Annette to send this survey out via Condo Café and the Board will also utilize the Community Association and HOA social media platforms to share this and increase responses. Leslie will get the “postcards” in various languages to help amplify this information within the community.
- 8.c **Website Update** – Travis has put Fred in contact with an analytics company that tracks what happens on the website per month. We have had 155 visitors on our website in the past month. The Board will be curious to see if updates to the website will improve traffic. Fred is working on a new map for the community that highlights many things such as which areas fall under the responsibility of the HOA. The map will be interactive and allow the user to choose categories such as “sports” to see where the sports fields exist in the area (as one example). Fred will continue working on this map and will present this further as it comes together. Fred added that the names of the current board members as well as an email contact for Annette Cameron (Astoria) has been updated on the HOA website.

9 Next Regular Meeting

Next meeting will be on Microsoft Teams at 8:00 pm on December 6, 2023.

10 Adjournment

Meeting adjourned at 8:46 pm.